



THE CAREERS &  
ENTERPRISE  
COMPANY

# Engineering UTC Annual Review

## Careers Programme 2023-2024 Checklist

# Annual Review of Careers Programme Checklist

	Review	Notes	Key Actions	Dates for Next Academic Year
A Stable Careers Programme	<p>Review of feedback from key interventions completed: Y</p> <p>Evidence Evaluation completed: Y</p>	<p>A full time Careers Leader supports the delivery of the whole college plan. The Careers Programme, Policy, Careers Curriculum Map and Provider Access Policy are agreed with the Principal and Governing Body and are published on the website.</p>	<p>Evidence:</p> <ul style="list-style-type: none"> <li>• Careers Policy</li> <li>• Careers Programme</li> <li>• Careers Curriculum Map</li> <li>• Careers Intervention Feedback Form</li> <li>• Anecdotal Feedback</li> <li>• Parental feedback</li> <li>• Social Media Feedback</li> </ul>	<p>New programme to be approved by SLT/Governors; Summer 2024- completed and on website.</p> <p>New programme to be published on website on: September 2024</p>
Stakeholder Voice: Programme Evaluation	<p>Whole programme review (Student Voice) completed: Y</p> <p>Whole programme review (Staff Voice) completed: N</p> <p>Whole programme review (Employer Voice) completed: Y</p> <p>Whole programme review (Parents/Carers Voice) completed: N</p>	<p>Loyal Leaders have seen the programme and agree that the careers delivery met the needs of the years (year 9 and 10)</p> <p>Students have completed a careers evaluation form</p> <p>The Enterprise Adviser (Nina Stobart) and link Governors have reviewed the careers plan and agree that it meets the criteria set out in the careers policy.</p>	<p>Feedback analysis completion</p> <p>More Parental feedback required- parent voice now action on SIP for whole school improvement.</p>	<p>Student Voice</p> <p>Staff Voice</p> <p>Employer Voice</p> <p>Parent/Carer Voice</p>

# Annual Review of Careers Programme Checklist

	Review	Notes	Key Actions	Dates for Next Academic Year
Strategic Career Plan	Overall review completed: (i.e. with EA/Gov): Y	Governor and EA have seen and agreed the Career Plan		New Strategic Careers Plan to be approved by SLT/Governors on: Autumn HT1 2024  New Strategic Careers Plan to be published on website on: Autumn HT 1 2024
Career Policy	Review completed: Y	Updated Careers Policy 2022-2023 created and signed off in Summer 2023.	Careers Policy updated with CEIAG and exposure to technical education Sept 2024 with taken into account changes in the white paper Jan 2023 to provider access legislation.	Review Date: Summer 2024 (actioned)
Website Review	Review completed: Y	Careers Policy, Plan, Provider Access Doc, and Curriculum Map on website	Website Careers pages to be updated in Autumn 2024 to reflect learning, visits, and Gatsby Benchmarks across all curriculum areas. Careers Leader is working with the marketing manager to update.	Review Date: Careers Pages on website updated Summer 2024. To be constantly reviewed with changes to the careers implementation and delivery

# Annual Review of Careers Programme Checklist

	Review	Notes	Key Actions	Dates for Next Academic Year
Staff CPD Review	<p>Staff CPD delivered: Y</p> <p>Details: Careers and employability in Friday afternoon CPD.</p> <p>CDI delivery delivered to Middle leaders Jan 2023 and July 23</p> <p>CPD needs analysis completed: N</p>		<p>Individual meetings with Middle leaders</p> <p>Staff taking part in industry days</p>	<p>Key Staff CPD Dates and Session Titles:</p> <p>CPD delivered each Thursday afternoon in staff briefing</p> <p>Specific training on Gatsby Benchmarks and CDI Framework</p>
‘Support and Review’/ Prompt Questions* with EA/EC/SLT/Governor	<p>Support &amp; Review completed: Y</p>	<p>Details: Meeting with EA to deep dive into the Careers Plan, and the delivery through the year.</p> <p>EA- Nina Stobart, Phillips 66</p>		<p>Support and Review Session Date(s):</p> <p>Meetings in diary each half term with EA</p> <p>Meetings in diary each half term with link governor</p>

# Annual Review of Careers Programme Checklist

<p>Compass Score</p>	<p>Final Compass scores review: Y</p>	<p>To summer 2024 we continue to securely meet all Benchmarks for each student across all year groups.</p> <p>Tracking destination data has proven to be a large task, although all are tracked for 2022 and we are working on 3 year tracking to date. Once collated, this information will support the whole college approach to careers to understand the sustainability of the destination we have supported them into, and how we adapt the Careers programme going forwards.</p>		<p>Key Compass Review Dates: Autumn 2023, Spring 2024, Summer 2024</p>
----------------------	---------------------------------------	--	--	--

# Annual Review of Careers Programme Checklist

	Review	Notes	Key Actions	Dates for Next Academic Year
SLT/Governor Engagement	<p>Delivery to SLT completed: Y</p> <p>Details: Careers Leader met with link governor each half term to reflect on the SIP developed to target the actions of the careers programme.</p> <p>Delivery to Govs completed: Y</p> <p>Details: Half termly, and as part of the governors report each half term.</p>			<p>Presentations to SLT: Weekly in SLT meetings as updates and changes, following the launch of the plan in Autumn 2022</p> <p>Presentations to Governors: Half termly to link governor, and as part of the governors report in meetings held half termly.</p>
Future Skills Survey	<p>Future Skills Survey Completed: Partially</p> <p>Details:</p>	<p>Future Skills Survey to be conducted Autumn 2023- Link sent by email to all students Yr 9- Yr 13 through Compass+</p>		<p>Survey</p> <p>Dates: TBC</p>